

**Transportation Operator
Permanent Full-Time
\$25.70 - \$30.06/hour (40 hours/week)**

Due to a retirement, The Municipality of Grey Highlands is presently receiving applications to fill the position of Transportation Operator. Reporting to the Team Leader, the successful candidate will perform duties in accordance with departmental and corporate work plans and priorities.

Tasks will include but are not limited to the following:

- Operating heavy equipment such as plow trucks, graders, backhoes for the proper maintenance of municipal roads and proper disposal of waste (gravel and pavement, concrete, ditches, culverts, bridges, guardrails, guideposts, signs, brushing, and tree cutting).
- Responsible for winter road maintenance, snow plowing and sanding.
- Providing safe conditions for the public when on municipal lands by the removal of ice, rubbish, tree limbs or other debris with the appropriate placement of all waste material in designated locations.
- Responsible for safe construction practices (gravel placement, dust reduction, traffic control) and following direction from the Foreman and Supervisor of Operations when completing road related tasks.
- Perform or support road patrols to assess road conditions and maintenance needs in accordance with provincial regulations and municipal policy as required.
- Responding to emergency calls (e.g., storms, accidents) to restore roads to pre-emergency conditions, subject to availability and in accordance with municipality policy.
- Report and record asset maintenance needs or repairs to team leader or manager in support of asset management. Assist with the maintenance of asset inventories and databases, as required.
- Construction and maintenance of Municipal trail networks.
- Maintaining equipment to ensure it is in good operational condition and safe for use.
- Communicating with the public in a tactful and courteous manner.
- Completing site logs, as required.
- Assisting other departments as needed.
- Availability for weekends and holiday shifts is a requirement.

The ideal candidate will possess the following education, skills & abilities:

- OSSD (Grade 12) or equivalent.
- Minimum of two (2) years experience in the operation and maintenance of heavy equipment and machinery, preferably within a municipal setting.
- Valid DZ Driver's License required; AZ preferred
- Ability to make minor adjustments and repairs on equipment used (graders, rubber tire excavator, snow plow equipment and backhoe)
- Ability to establish effective working relationships and use good judgment and initiative when dealing with coworkers, supervisors and the public.
- Basic computer literacy and Microsoft Office skills.

Candidates for the above position are invited to submit resumes, preferably by e-mail, referencing "Transportation Operator" prior to 9:00 am on Friday, June 2, 2023 to Human Resources Manager, 206 Toronto St. South, PO Box 409, Markdale, ON N0C 1H0 or careers@greyhighlands.ca

We would like to take this opportunity to thank all applicants. Only those to be interviewed will be contacted.

The Municipality of Grey Highlands is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. Any personal information submitted will be managed in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act, and will be used only to determine eligibility for employment. Based on the nature of the position, pre-employment screening may be required including but not limited to; Criminal Record Searches, Financial Credit Inquiries; Educational and Credential Verification; Driver's Abstracts; Drug/Alcohol Testing; Pre-Medical Testing and Investigative Employment References.