



# **SUPERVISOR DUE DILIGENCE** **Registration Form**

<b>Attendee Name</b>	<b>Job Title</b>	<b>Locations Available:</b>
1 _____	_____	<input type="checkbox"/> CHATHAM-KENT - March 16, 2020
2 _____	_____	<input type="checkbox"/> CAMBRIDGE - March 23, 2020
3 _____	_____	<input type="checkbox"/> KINGSTON - April 6, 2020
4 _____	_____	<input type="checkbox"/> TIMMINS - April 20, 2020
5 _____	_____	<input type="checkbox"/> LONDON - May 5, 2020
6 _____	_____	<input type="checkbox"/> BARRIE - May 26, 2020
7 _____	_____	<input type="checkbox"/> OTTAWA - June 11, 2020
8 _____	_____	<input type="checkbox"/> HAMILTON - June 24, 2020
9 _____	_____	<input type="checkbox"/> WOODSTOCK - July 16, 2020
10 _____	_____	<input type="checkbox"/> PETERBOROUGH - July 21, 2020
		<input type="checkbox"/> ST. CATHARINES - August 13, 2020
		<input type="checkbox"/> NORTH BAY - August 19, 2020



### **LENGTH OF TRAINING:**

Approximately 6-8 hours. This is a full day program, however training time may vary based on participation.

### **COST OF TRAINING:**

\$395.00 per person (+tax)

*Each student will receive a Supervisor's Notebook and a Consolidated Green Book.*

*A training summary and certificate of completion will also be issued upon course completion.*

### **REFRESHMENTS:**

A light lunch and refreshments will be provided by Ground Force Training.

### **PAYMENT DETAILS:**

You will be invoiced for the full amount upon course completion. Cheque or credit card is accepted for payment.

### **MAILING INFORMATION (for invoice & training certificates):**

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Mailing Address:**  
*Address, City & Postal Code* \_\_\_\_\_

**Email Address:**  
*(Accounts Receivable)* \_\_\_\_\_

**PO Number:** \_\_\_\_\_

#### **Cancellation Policy**

*If written cancellation is received at least 10 working days in advance, 100% refund. If written cancellation is received 9-3 working days in advance, 50% refund. If written cancellation is received less than 3 working days in advance, no refund. If payment has not been received at time of cancellation, an invoice will be issued for the appropriate amount as costs will have already been incurred. If circumstances prevent a previously registered person from attending a course, substitutions are permitted up to and on the day of the event.*

**Once form is complete, please submit by email, or fax to: 888-203-6387**