Job Description **Road Patrol (Seasonal)**

Position Synopsis and Purpose

To patrol the roads within the Municipality checking for conditions (such as snow and/or ice accumulation) according to the minimum standards outlined in the Minimum Maintenance Standards for Municipal Highways. Responsible for working directly with the Manager of Public Works and calling in staff when/where required.

Responsibilities

- To patrol the roads within the Municipality checking for conditions (such as snow and or ice accumulation) according to the minimum standards outlined in the *Minimum Maintenance Standards for Municipal Highways;*
- To call in staff when/where required;
- Performs routine road patrol documenting signs required within the Municipality (may be required to do inventory of road signs on hand);
- Ability to read work orders and follow through on tasks such as installation of road signs, remove or installing road/laneway culverts, flagging and road maintenance work, cemetery maintenance, tree maintenance, and garbage removal;
- Performing light maintenance of equipment;
- Ability to fill in for regular full-time staff during absences as operator of truck wing; and
- Performs other duties as required.

This job description is intended to relay information that describes the general responsibilities, tasks and processes involved in performing the duties of this job in each of the respective departments. It is not intended to be a comprehensive list of tasks or a detailed step-by-step job manual.

*Note: All activities are expected to be performed in a safe manner, in accordance with the Occupational Health and Safety Act and its Regulations, along with Corporate Safety policies, procedures and programs. In addition, all necessary personal protective equipment must be used and maintained in good condition.

Preferred Qualifications

Education/Experience/Training

- Ontario Secondary School Diploma or equivalent;
- Familiarity with construction equipment and materials; and
- You must possess and maintain a valid Class DZ license.

Technical Skills

- Experience using snow removal equipment (plow and wing);
- Must have a demonstrated ability to deal with the public in a polite and courteous manner; and
- Must have a demonstrated ability to work with minimum supervision and as a member of a team.

Other Requirements

- As a condition of employment, the incumbent must provide a Clean Driver's Abstract

Work Setting

Work Conditions

- Exposure to physical hazards and related stress, including contrasting weather conditions, machine heat, oils, paints and other chemicals; noise and unpredictable traffic;
- High mental attention and concentration required in outside environment; and
- Need to adjust and recognize hazardous situations.

The Municipality of North Middlesex is an Equal Opportunity Employer. Accommodation will be provided upon request in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will only be used for the purposes of candidate selection.

Position Classification

Position Title	Public Works – Road Patrol (Seasonal)
Division	Infrastructure and Operations
Department	Public Works
Classification	Union
Compensation	• Compensation – $26.28/hour; the winter patrol shifts will be compensated at the employee's regular rate of pay. In addition, during the first for (4) hours from 3:00 a.m. until 7:00 a.m. of all weekday winter patrol shifts, the shift premium of $1.75 will apply. For winter patrol shifts on Saturday and Sunday, the shift premium rate will apply to all hours; • Eligible to Participate in the OMERS (Ontario Municipal Employees Retirement System) pension plan; • No benefits are provided, and benefits will be paid in-lieu at 5%; • Employee Family Assistance Program; and • Ongoing training and development opportunities.
Reports to (Direct)	Manager of Public Works (or designate)
Hours per Week	40 hours per week; 3:00 a.m. – 11:30 a.m. 8 hours per day (Wednesday – Sunday)
Seasonal Period	December 2026-March 2027
Revision Date	N/A

If you are interested in this opportunity, please submit your **cover letter and resume** by email to HR@northmiddlesex.on.ca by **4:30 p.m.** on **Tuesday November 10, 2026.**

Existing Vacancy: we are currently hiring a candidate for an existing vacancy.

Artificial Intelligence: we do not use AI to screen, assess, or select candidates.

We thank all applicants who apply, but only applicants interviewed will be acknowledged. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act**.** It will be used for selection purposes only. Applicants selected for an interview will be advised whether a hiring decision has been made within the timeframe required under the Employment Standards Act, 2000.

We are an equal opportunity employer committed to a diverse and inclusive workplace for everyone. Accommodations are available throughout the recruitment process. If you are contacted for an interview, please advise us of any accommodations that may be required. This information will be treated confidentially and only used for the purpose of providing an accessible recruitment experience.