



Mechanic

Reporting to the Fleet Supervisor, this position is responsible for servicing municipal fleet and equipment including annual motor vehicle safety inspections, preventative maintenance procedures, associated documentation/record-keeping, mobile repair service for vehicles and other equipment as required, maintaining shop area in a clean and safe manner, and vehicle/equipment operation as assigned.

The hourly wage for this full-time, unionized position is \$34.43.

Qualified applicants are encouraged to submit a current resume clearly marked "**Mechanic**" via email to recruitment@welland.ca

Posting closes at 4:00pm on Wednesday, May 31st, 2023.

A detailed job description can be obtained by visiting our website at www.welland.ca .

The City of Welland is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. The City of Welland is committed to accommodating persons with disabilities. Should you require any accommodations, we will work to meet your needs.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. No phone calls please.

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.

POSITION: **Mechanic**
DEPARTMENT: **Infrastructure Services**
REPORTS TO: **Fleet Supervisor, Public Works**

POSITION OBJECTIVE:

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DUTIES AND RESPONSIBILITIES:

The duties listed are not meant to provide a description of each and every job performed but only those which represent the core functions of the job.

- Provides preventative maintenance and repairs to city vehicles and equipment.
- Conduct annual safety inspections in accordance with Ontario Regulation 611 (Safety Inspections) under the Highway Traffic Act.
- Perform seasonal equipment storage and setup processes.
- Set-up and calibrate sand/salt/pre-wet and anti-ice on plough trucks for winter operations.
- Repair equipment according to relevant legislation and manufacturer's specifications in a timely manner.
- Utilizes a variety of hand and power tools and equipment.
- Inspect and maintain shop equipment.
- Housekeeping of Fleet Shop.
- Provide road service repairs on vehicles and equipment when required.
- Operates vehicles to move in and out of garage, do road tests and road repairs.
- Prepare accurate written/digital reports and maintain all relevant records of equipment repairs and hours of work.
- Take advanced training courses when made available.
- Work with minimum supervision.
- Perform all other duties as assigned.

SUPERVISION:

None

QUALIFICATIONS:

- Grade 12 or equivalent

- Must possess current Ontario Government Certificate of Qualifications - Truck and Coach Technician (310T)
- A current Ontario Government Certificate of Qualifications Automotive Service Technician (310S) an asset.
- Experience with repair and maintenance of boats and boat motors is considered an asset
- Thorough working knowledge of vehicle systems in the areas of gas and diesel engines, electrical systems, computer-controlled systems, fuel injection, driveline, transmission, braking systems, body work, hydraulic systems, heating and air conditioning, steering and suspension, water systems, snow ploughs and equipment, wheels/tires.
- Minimum three (3) years experience in the repair to heavy trucks, cars, tractors, small equipment, computerized electrical systems, hydraulically operated equipment and specialized equipment such as aerial devices, sweepers, vector trucks, etc..
- Practical experience using vehicle diagnostic tools (ie. Cummins Insite)
- Ability to operate dump trucks, front-end loader, snowplough and other related equipment.
- Flexibility/availability to work scheduled overtime and/or respond to after hours/weekend emergencies as required for equipment repairs, snow removal, water/wastewater calls, etc.
- Must be familiar with the Occupational Health and Safety Act and the regulations that apply to this work.
- Excellent verbal and written communication skills and ability to deal effectively and courteously with staff, public, other departments and suppliers.
- Possess and maintain a kit of mechanical tools satisfactory to the Fleet Supervisor.
- Proficient with Microsoft Office (Outlook, Word, Excel) and strong working knowledge of standard software applicable to the work (ie. ShopKey).
- Province of Ontario, Class "D" Driver's License (with "Z" endorsement) or able to acquire within 6 months of obtaining position.