



May 11, 2023

**The Corporation of the County of Haliburton**

**Requires an**

**Engineering Assistant - Operations**

Reporting to the Deputy Director of Public Works, the Engineering Assistant – Operations has primary responsibility for traffic analysis and road signage. This position is responsible for undertaking research and providing field reports to support traffic, road and property analyses.

Preferred candidates will have post-secondary education in civil engineering or land development and 2 years of experience in road construction and maintenance, preferably in a municipal environment. Candidates should have knowledge of relevant legislation. Excellent communication and interpersonal skills are required to work effectively with staff, contractors and the public. Candidates should be proficient in Civil 3D-AUTOCAD, Arc Map, Microsoft Office Suite, Total Station survey, and GPS technology.

For complete responsibilities and requirements of the position please visit our website at <https://www.haliburtoncounty.ca/en/county-office/careers.aspx>.

The hourly rate for this full time CUPE Local 1960 position is \$31.49.

Please submit a detailed resume indicating your skills and experience no later than **June 9, 2023 at 12:00pm**. Please send your resume to:

Sarah Hume, Human Resources Manager  
[shume@haliburtoncounty.ca](mailto:shume@haliburtoncounty.ca)

We thank all who apply for this position; however only those selected for an interview will be contacted.

The County of Haliburton is an equal opportunity employer. Accommodation can be provided in all steps of the hiring process. For accommodation options and to ensure full and equal access during the recruitment and selection process, contact Human Resources.

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, the information gathered will be used solely for the purpose of job selection.