



## PERMANENT FULL TIME EMPLOYMENT OPPORTUNITIES

### Civil Engineering Technician

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An excellent career opportunity awaits you at the Town of Huntsville. If you want to work in a community that is set in one of the most beautiful natural settings in Canada and offers a great quality of life with all the amenities, this is the job for you! Located in Ontario's cottage country, the Town of Huntsville is the largest community in the District Municipality of Muskoka and in proximity to the west side of Algonquin Park. Within this exciting setting, the Town of Huntsville has a vibrant downtown and offers many cultural and outdoor recreational opportunities.

Reporting to the Manager of Operations, the Civil Engineering Technician will assist in the design, review, and development of all municipal projects in the municipality. Including land development, public works and stormwater, site inspection, preparation of construction cost estimates, tender documents and contracts as well as provide technical review of all planning applications on behalf of the municipality. In addition, you will assist in the managing of project budgets, inspecting project sites and monitoring progress of work, ensure compliance with government and safety regulations and provide feedback to management regarding technical and structural aspects of projects. You will use your strong technical skills to work collaboratively and effectively with ratepayers, contractors, and staff of multiple disciplines.

#### Desirable Training and Experience

- Diploma in Civil Engineering from a recognized college or equivalent
- Three to five years experience in municipal engineering and development
- Sound understanding of engineering standards, theories, and principles
- Knowledge of theory, principles, practices and techniques of public works, traffic engineering, public works maintenance functions
- Excellent presentation and communication skills and the capability to explain and communicate effectively to non-engineering team members
- Ability to plan, direct and integrate broad, comprehensive capital programs and activities

The salary range for this position is \$81,827.20 to \$90,188.80 (based on a 40-hour work week) including an attractive benefit package.

The Town of Huntsville is committed to providing accommodations throughout the hiring process. If you require an accommodation, we will work with you to meet your needs. Qualified applicants are invited to submit a resume to the undersigned by **August 12, 2022 @4pm**.

**Human Resources Department**  
**CIVIL ENGINEERING TECHNICIAN Competition**  
Town of Huntsville, 37 Main Street East  
Huntsville, ON, P1H 1A1  
[hr@huntsville.ca](mailto:hr@huntsville.ca)

We appreciate all applications, however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes. The Corporation of the Town of Huntsville is an equal opportunity employer who is committed to diversity in the workplace.