



# COLLISION REPORTING

## AWARENESS COURSE

**Course Overview** The information collected at the scene of a collision can be critical to the defense of your company liability! The first person representing the better interest of your company on the scene is your company driver. The second person is the first line supervisor. Do they know what to look for? What should they take pictures of? Who should they notify?

### Classroom Topics

- ▶ Review of *Highway Traffic Act* regulations
- ▶ On-scene photography
- ▶ Data collection
- ▶ Scene sketching
- ▶ Appropriate post accident information processing
- ▶ Evidence identification

**Who Should Attend:** This course is designed for all company/public works employees who drive vehicles as part of their job. It is imperative that drivers and supervisors know what to do at the scene of a collision.

**Learning Objectives:** Upon Completion of this course participants will:

- ▶ Understand their legal obligation at the scene of a collision

- ▶ Practice and understand the importance of photography and data collection
- ▶ Practice scene sketching

**Student Manuals:** Each student will receive a checklist of all that is covered in the course

**Evaluation/Documentation:** Theory exam (multiple choice) and/or oral exam (by instructor). Each successful participant will be provided with a certificate of completion.

**Duration:** 3.5 hours (based on 12 students) for operators; 7 hours for supervisors

**About the Facilitator:** Developed and delivered to you by **Ground Force Training Inc.**